

**PICT MODEL SCHOOL**  
**Survey no. 6 & 7/54B Mahalunge, Pune - 411045**  
**Minutes of the First Sakhi Savitri Committee**  
**Meeting 2024-2025**

**Date : Wednesday, 4<sup>th</sup> September 2024,**  
**Time : 10:00 am to 11:00 am**  
**Venue: Board Room, PICT Model School**

**Members Present**

<b>Name</b>	<b>Designation</b>
Mr. Swastik Sirsikar	Chairman of the School Management Committee [President]
Ms. Srijana Rai	Women Teacher Representative
Ms. Sneha Nair	School Counsellor
Dr. Varsha Rangari	Medical Specialist/ Doctor (Women Representative)
Ms. Lalita Honap	Pre- School Teacher
Ms. Archana Sagar Chive	Ex-Gram Panchayat Member/ Parent (Women Representative)
Ms. Shilpa Phadke	Parent (Women Representative)
Miss Bhamati Jain (Grade IX Garnet) Master Harshil Agrawal (Grade IX Sapphire) Master Ojas Bhosale (Grade IX Topaz)	Student representatives of the School
Ms. Abira Mishra	Principal of the School [Member Secretary]

**Members Absent**

<b>Name</b>	<b>Designation</b>
Mr. Santosh Rathod (PSI)	Police Patil/ Police
Myra Raina (Grade VIII Emerald)	Student representative of the School

**Welcoming of Members:**

Mrs. Abira Mishra, Principal and Member Secretary, extended a warm welcome to all the members of the Sakhi Savitri Committee of PICT Model School for the academic year 2024-25. The Chairperson noted the attendance and marked the requisite quorum. Leave of absence was granted to members who were not present with prior intimation.

**Introduction of the members of the Executive Committee:**

The Principal commenced the meeting by introducing and greeting the members present for the meeting. She invited the Chairman of the School Management Committee, Mr. Swastik Sirsikar, to initiate the discussion.

Mr. Swastik Sirsikar thanked all the members for taking up the responsibility of the committee. He mentioned that the name 'Savitri' was selected for the committee as the character of Savitri has strong significance as a protector and nurturer. He emphasised that the need of the hour is 'Bacchon ko Bachao' not only 'Beti Bachao' since all children were vulnerable. He asked the student representatives if they understood their role in the committee and why this was formed.

Mst. Ojas mentioned that the committee has been formed to have a safe and comfortable environment for all, especially in light of the various cases of abuse across the country. He also added that the learners

may be more comfortable with their peers in discussing their concerns. The President encouraged the learners to be bold and to respect each other so that they can create a safe and kind environment for all.

Mr. Sirsikar added that though the formal committee has been formed now and the government has come up with further detailed guidelines for safety, at PICT these measures are already in place and are reviewed regularly. He then requested the Principal to take the members through the safety measures that are already implemented at PICT.

Ms. Abira discussed the measures in detail:

### **Anti Bullying Policy**

The anti-bullying policy is displayed in all the areas of the school – classrooms, corridors and the school almanac. The policy is explained by the educators to all the learners at the beginning of each term. These norms are also reiterated in school assemblies.

### **Annual training regarding POSH [Protection of Women from Sexual Harassment] and POCSO [Protection of Children from Sexual Offences]**

At the beginning of every academic year, a training session regarding POSH and POCSO is conducted for all staff members by a lawyer with expertise in this field. The training for support staff is conducted in Marathi for better comprehension.

Learners are acquainted with their rights and introduced to the POCSO members. The location and utility of the POCSO boxes are also explained to all learners by the Home Room Teachers.

### **POCSO Boxes**

The boxes are placed in all washrooms and are regularly checked by the Wellness Team. They take follow-up action on concerns raised, if any.

### **CCTV cameras at all common areas, buses and entry and exit points.**

The CCTV cameras are installed in all the common areas and monitored by the Principal. The recordings are checked regularly to ensure that all the cameras are working.

### **Regular rounds taken by security staff, male and female, around the school, during and after school hours**

We have increased the number of female security guards on the premises. The guards are on regular rounds during the day and night. Records of the same are scrutinized by the school leadership team at regular intervals.

### **Regular awareness sessions being conducted by the Wellness Team and Home Room Teachers in school- "Safe Touch" and "Unsafe Touch,"**

The school counsellors have conducted sessions on "Safe Touch" and "Unsafe Touch," featuring the video "Komal" for all learners of Grades 1-7. Learners were also guided about what to do in case they felt unsafe or needed to talk about their feelings to someone.

During the sessions, strategies for self-protection were discussed, and the learners were introduced to the POCSO rules. They were also informed about the POCSO committee, including how to reach out to its members if they ever feel unsafe. Such sessions will again be conducted in the second term for all classes.

Various life skill sessions are also conducted by the wellness team for the senior grades.

### **Adolescent education sessions conducted by doctors annually**

Every year, doctors from Jupiter Hospital conduct sessions on Adolescence and Puberty for the learners. This year, learners of Grades 8 to 12 will be addressed by doctors of Jupiter Hospital on 6th September 2024 regarding adolescent and sexual concerns. Grades 5 to 7 will also have a separate session with the doctors on the same day regarding puberty and their concerns.

#### **First Aid and CPR:**

On August 10th, 2024, doctors from Jupiter Hospital conducted an informative and practical training session on CPR and First Aid for our Grade 8 learners. This included hands-on practice and detailed information regarding CPR and basic First Aid. A similar session will be conducted for all staff members.

#### **Weekly training sessions for housekeeping staff and transport staff**

There are weekly meetings and training held for the support staff and transport staff aimed at creating awareness about the safety and security of the learners on the school premises and while on the buses. The school rules are repeatedly discussed, and guidelines are revisited every week.

#### **Female support staff in all buses**

As a safety measure we female support staff in all the buses. Our educators also travel by school buses, and they are guided about the security protocols regularly.

#### **Female staff in all washrooms and all lobby areas**

We also have female support staff in all the lobby areas and in the washrooms.

#### **Police verification and Health Checkup of all staff members- educators and support staff [Security, transport, housekeeping, cafeteria]**

Police verification and health checkups are mandatory for all staff members on campus. (support staff includes security, transport, housekeeping, and cafeteria staff). The school also organizes free health checkups for all the drivers, twice a year, as an additional safety measure.

We have reached out to the parents, based on the government guidelines, to share the identification documents and police verification documents of the drivers appointed by them for the pickup and drop of their wards by private vehicles.

#### **Transport Committee - Review of transport facilities done regularly**

We have a Transport Committee formed as per the government guidelines, which meets regularly to review all safety measures and transport rules and regulations. All the buses are regularly checked for maintenance and repair. Breathalyzer tests are done randomly for the drivers in the morning.

#### **Strict compliance with all government directives**

The Principal mentioned that comply with all the directives given by the Government from time to time and go above and beyond those directives, in the best interest of our learners. After this, she opened the forum for further discussion and suggestions.

Mr. Sirsikar mentioned that the learners may be more comfortable with their peers or other learners than the educators. In the classes, we should form small groups of peers so that they form a bond and can share their concerns with each other. This will also create a safe place for all learners.

Ms. Lalita mentioned that at PICT; to encourage collaborative learning and bonding among peers, learners are always seated in groups. The groups are formed from Nursery to Grade 12 and keep on changing till the learners get comfortable with each other.

The School Counsellor, Ms. Sneha shared that the senior grade learners often approach the wellness team for counselling. This was a good sign and showed that the learners trusted the educators and felt comfortable sharing their concerns.

Mrs. Chive suggested having police visits to create awareness and assurance of the extended support. The Principal mentioned that the police personnel had visited the campus to conduct a session on road safety and awareness about drug abuse. The session was interactive and informative. We will continue to have more such sessions. The Damini police personnel also visit the school regularly and carry on the necessary checks.

Mrs. Phadke requested that at least one support female staff should accompany the learners when they go to Zila Parishad sports competitions within the city limit. The washrooms are often at a distance and hence this was necessary. The Principal mentioned that we have already started sending a female housekeeping staff with the teams whenever the matches are within the city limit.

The Principal highlighted the following points regarding the way forward:

- Regular meetings for review- monthly meetings of the Sakhi Savitri Committee will be planned online/offline.
- Regular awareness sessions for the learners in the second term as well
- Sensitizing all support staff regularly
- Continuing to be vigilant
- Seeking cooperation from all stakeholders for the implementation of safety norms

All the members appreciated the proactive measures taken by the school to ensure that the learners had a safe environment in school.

**Vote of Thanks:** The meeting was concluded with Ms. Mishra thanking the members warmly for their participation and presence in the meeting. She also thanked the School Management for their support in implementing all security protocols. With this, she concluded the first **Sakhi Savitri Committee** meeting.

Date: 4<sup>th</sup> September 2024

Place: Pune